



UK Dairy Day 2019 - Risk Assessment Guidelines

Wednesday 11 September 2019

International Centre, Telford, Shropshire, TF3 4JH

To help complete the UK Dairy Day Risk Assessment Form please refer and consider the following guidelines. Please consider what risks there are to employees, visitors and contractors in the build and breakdown of your trade stand, with proposed steps outlined that will be taken to minimise risk.

UK Dairy Day will be operating CDM regulations during build and breakdown therefore all personnel will be required to wear high vis jackets and sensible footwear.

HAZARD	WHO MIGHT BE HARMED	IS MORE NEEDED TO CONTROL RISK
Look only for hazards which you could reasonably expect to result in significant harm under the conditions in your work place. Use the following examples as guidelines:	There is no need to list individuals by name- just think about groups of people doing similar work who may be affected e.g.	For the hazards listed, do the precautions already taken :
<ul style="list-style-type: none"> Slipping/ tripping hazards Chemicals (e.g. Battery acid) Moving parts of machinery (e.g. Blades) Working at height Pressure systems Vehicles (e.g. forklift) Electricity Dust (e.g. from grinding) Fumes (e.g. Vehicle engines) Manual Handling Noise Livestock on Stand Lifting (manual and using lifting equipment) 	<ul style="list-style-type: none"> Office staff Maintenance personnel Contractors People sharing your workplace Operators Cleaners <p>Pay particular attention to:</p> <ul style="list-style-type: none"> Staff with disabilities Inexperienced staff Lone workers- they may be more vulnerable Visitors Children (on event day) 	<ul style="list-style-type: none"> Meet the standards set by legal requirements? Comply with a recognised Industry standard? Represent good practice? Reduce risk as far as reasonable practicable? <p>Have you provided:</p> <ul style="list-style-type: none"> Adequate information, instruction or training? Adequate written systems or procedures? <p>If so, then the risks are adequately controlled, but you need to indicate the precautions you have in place.</p> <p>Where the risk is not adequately controlled, indicate what more you need to do ('the action list')</p>
Fire hazards e.g. combustible materials (rubbish, flammable substances, LPG etc.) and ignition sources (flames, smoking etc.)	As above.	Means of escape; fire detection and alarms. Firefighting equipment and fire evacuation plan.

If you have any queries regarding the Risk Assessment please contact the UK Dairy Day Health & Safety Officer Bob Maxwell by email bm@bobmaxwell-consulting.com or call 07779 153010.